



# ST. THOMAS' COLLEGE

**(Managed by St. Thomas' Higher Education Society)**

Reg. Office: Plot No. 33 A/2 Knowledge Park 3, Greater Noida, Distt: Gautam Budh Nagar U.P. – 201310

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## **Minutes of Meeting** **Internal complaint committee**

The meeting of Cultural committee was held on 21 July 2021 in the Seminar Hall of the college at 11:00 am.

The following members were present in the meeting:

Dr. M.K. Tyagi

Dr. Nisha Tyagi

Mrs. Simmi Pal

Ms. Himani Tyagi

Mr. Lovey Messy

The Following agenda was discussed in the meeting:

1. Creation of webpage on Sexual Harassment of Women at Workplace on the institution website.
2. A complaint drop box must be strategically placed in the college premises so as to enable employees to lodge complaints
3. Posters and notices defining sexual harassment be placed at prominent places in the campus.
4. Contact details of the committee members be displayed
5. Discussions were held on the importance of creating awareness and continuous sensitization among the employees.
6. The ICC members were motivated to participate in Workshops/ Short Term Trainings on Sexual Harassment conducted by various Government Agencies/ Departments.

Dr. M.K.Tyagi

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